

St. Anselm of Canterbury  
Annual Meeting  
February 22, 2009  
11:30 AM

14 members present

- 2009 Budget (handout available) (approved by Board)
  - Budget handout shows \$7000 deficit between income and expenses.
  - In past budgets with consistent deficits, the gap was made up from endowments (this erodes resources as this continues)
  - Any future cuts in the budget would directly impact staff (Fr. Jon and Lucy)
  - 1/3 of the income comes from the Diocese and Church of the Good Samaritan
  - 2/3 of income comes from fundraising and the community at St Anselm
  - If there are any questions, please contact Board members or Fr. Jon as soon as possible. Board members with information would be Jean Marie Walker, Paul Vecchi, and Ron Wynn.
  - Question about paper scrip program. Response: The paper scrip program requires management and time to get the orders from members and transfer ordered paper scrip back to members. There is pending information about the collection of scrip orders.
    - Paper scrip is usually good only locally
    - E-scrip is good across the country
  
- 2008 Fiscal Report/Budget (handout available)
  - NOTE: Less actually spent than budgeted for 2008
  - 2008 Budget was more of a wish list. 2009 Budget is more realistic.
  - Actual deficit in 2008 Budget closer to \$7,000 – Not all the bills were paid.
  - Two recent checks closed the gap between pledges and resources received – a higher % than in most worship communities.
  - NOTE: Line Item “Program and Reimbursement Income” represents \$\$ that Jon received outside of St. Anselm such as Honoraria for programs at churches beyond Corvallis.
  - Restrictive Gifts figures represent gifts for specific purposes (see handout). The music Fund – for example – is used for piano tuning, music transcribed on computer software, hymnal and other music resources, and potentially toward a CD of Lucy’s service music.
  - Budget report is fluid because of constant motion if income and spending of resources.
  - Budget updates will be posted on the St Anselm website along with board meeting notes.

- Thoughts/Comments from Fr. Jon
  - Budget problems are constant, but the community and its members are also constant.
  - How do we respond to budget issues?
    - Compress or cut work to fit income.
    - Expand income to fit higher education ministry. Maintain ministry and find money. This campus ministry has been the only one in the Diocese to do this. “From forbidden to do it to doing it successfully”
    - Focus on fundraising and look back to see what is worth doing.
    - Do ministry well regardless of deficit.
    - Enlarge and improve – pursue funds
  - Board visitations to make St Anselm community members aware of St Anselm higher education ministry.
  - GOAL: Talk about and design follow-up
    - Responsibility of the Board to understand the basics of fund raising for non-profits
    - GOAL: Board becomes familiar with the principles of fundraising and keeping people informed and “in the loop.”
    - “If you don’t ask, you don’t get.”
  - What is our response to financial crisis?
    - How do we live while we are here?
      - Quality of ministry/spiritual journey
      - Did we love each other? Accept others? Live our spiritual journey and outreach to others?
    - Period of examination regarding our ministry
      - What can I do?
      - Christian vocation
        - Call to serve can change
        - Personal growth and satisfaction
        - Help each other find ministry.
    - Talk and pray often about St Anselm life and ministry. Jon is available for appointments and conversation.
- Reports
  - Music Report – Lucy Goman
    - Two special music worship services a year
      - Hymns Around the World – June 21
      - Lessons and Carols – December
    - Each Sunday a minimum of three of the six hymns/songs are from Episcopal resources.
    - Some resources are from Hymn Society of the United States and Canada.

- Current chairs can be fitted with book racks to accommodate prayer books, hymnals, other materials for the service.
- Remodeling of Grounds/Landscaping Report – Al Stetz and Fr. Jon
  - \$\$ now in the bank and this is about to begin
  - Stage 1: All plants out front must be removed and adopted. Also some plants by chapel entrance before contractor can begin landscaping program.
  - Stage 2: \$2000 matching donation waiting on fundraising – kicking off by this spring.
- Communications Report – Paul Vecchi
  - Website improvements in process
  - Newsletter going out this spring and in the fall.
  - Newsletter has national and international distribution
  - Fundraising letter and information sheet also goes out during the year.
  - It was suggested and agreed upon that the Board should send a “thank you” letter about a week after Fr. Jon sends one to those who pledge and send \$\$ to St Anselm.
- Report from the Board – Jean Marie Walker
  - The Board met with a consultant,
  - By-laws were created and adopted regarding running of the Board.
  - Board has between six and twelve members.
  - Board expanding in 2009.
  - Fr. Jon suggested that each member of the Board oversee an aspect of the life and higher education ministry of St Anselm. Aspects not yet defined – definitions can be flexible.
  - New Board Members:
    - Marian Ely – Board Recorder
    - Steve Blevans
    - Keith Dunlap
    - Linda Kahlbaum
    - Pauline Morrison
  - Board members going off Board:
    - Mary Arnold (will remain Treasurer)
    - Carolyn Olsen
  - Motion: That the new members nominated to the Board be accepted.
  - Motion seconded and carried unanimously.

Annual Meeting Adjourned – 1:20 pm

Marian Ely – Recording Secretary

## Report of Annual Meeting

The Annual Meeting for St Anselm of Canterbury was held Sunday, February 22, 2009, after the worship service. There were 14 members present for the meeting.

The 2009 budget has been approved by the Board and was briefly discussed. Fr. Jon explained that 1/3 of St. Anselm income comes from the Diocese and The Church of the Good Samaritan. A full 2/3 of the income comes from St Anselm community, supporter pledges and other fundraising. If you have any questions about the 2009 budget, please talk with Fr. Jon or a Board member who was present when the budget was approved: Jean Marie Walker (Chair), Paul Vecchi, and Ron Wynn – all who still remain on the Board. The scrip program was also briefly discussed. With information pending on the paper scrip program, the Annual Meeting was informed that the E-Scrip program requires far less management and is useful from anywhere in the country.

A handout was provided of the 2008 Fiscal Report/Budget. Fr. Jon indicated that less was actually spent than budgeted for in 2008. He felt that the 2008 budget was more of a wish list, whereas the new 2009 budget is more realistic.

Fr. Jon had some comments and thoughts about how a ministry in higher education responds to financial difficulties. He noted that this community was the only one that decided not to cut ministry to suit the budget, but instead to expand the income to fit the ministry. The focus for 2009 is going to be on fundraising skills, shared first with the Board, and then shared with the community at-large. His emphasis was that we should do ministry well regardless of the deficit and pursue funds to fill in the gaps. It is the quality of the ministry that is most important – and how it affects people. We were encouraged to pray and talk about St. Anselm ministry often. He also emphasized the value of follow-up on the part of the Board. Board members will be tasked to oversee various aspects of the ministry. He also encouraged keeping the St. Anselm “in the loop” and fully informed. As a part of that, Board minutes and fiscal reports will become available on the website.

Music Report was given by Lucy. She presented a written report to the meeting. The progress of landscaping was also presented. Stage 1 requires that all the plants in the front be removed and adopted. If you are interested, see Fr. Jon. Paul Vecchi reported that the website is improving. There will be a newsletter in the spring and fall and a fundraising letter sent in addition to both newsletters. Jean Marie presented the report of the Board. New members were introduced: Marian Ely – Board Recorder, Steve Blevans, Keith Dunlap, Linda Kahlbaum, and Pauline Morrison. Mary Arnold and Carolyn Olsen are going off the Board. Mary will continue to be the Treasurer. There was a motion at the meeting to accept the new nominated members. The motion carried.

Handouts of reports and budgets are available upon request. Please see Fr. Jon.

Marian Ely – Recording Secretary